

ENROLMENT SCHEME FOR **MT CARMEL SCHOOL, MEADOWBANK**

MAXIMUM ROLL

The school's maximum roll will be managed within the maximum roll prescribed in the school's Integration Agreement. The number of places available for non-preference students will be governed by the maximum allowable in the school's Integration Agreement.

ENROLMENT PROCEDURES

The Board of Trustees of Mt Carmel School has formulated procedures which allow for the enrolment of new students. There is no restriction on who may apply for entry, provided they fall within the legal description in the school's Integration Agreement.

The school currently receives more applications than there are places available. Consistent with the Special Character of the school, preference is given to families who have an established connection with the Catholic Church. Preference of enrolment is established by the Parish Priest or designated agent of the proprietor in accordance with the revised guidelines approved by the Catholic Bishops of New Zealand in 2003.

PRIORITY IN ENROLMENT

Applications for Enrolment will be assessed in the following order of priority:

Priority 1.

Preference applicants having an affiliation with Our Lady of Fatima Parish, evidenced by the preference card, and with siblings already enrolled.

Priority 2.

Preference applicants having an affiliation with Our Lady of Fatima Parish, evidenced by the preference card.

Priority 3.

Preference applicants who are siblings of students already enrolled.

Priority 4.

Preference applicants who are transferring from out of the area into Our Lady of Fatima Parish who are already enrolled at a Catholic School.

Priority 5.

Preference applicants who are siblings of former students.

Priority 6.

Preference applicants having an affiliation with any other Catholic Parish.

Priority 7.

Non-preference applicants who are siblings of non-preference students.

Priority 8.

Non-preference applicants.

If there are more applicants than places available, acceptance will be based on the date of pre-enrolment.

PRE-ENROLMENT:

The pre-enrolment close off date will be the last day of September. Applicants will be advised of the outcome of their application during October of the year preceding enrolment.

The number of places available for non-preference students will be governed by the maximum number allowable under the school's Integration Agreement, which is 5% of the maximum roll.

If the total number of applications is greater than the number of places available, unsuccessful applicants will have their names recorded on a waiting list within their relevant priority category. They may be offered places at a later date if places become available according to the year level where the vacancy has arisen. The waiting list will remain current until the board notifies the public that it is inviting applications for the next enrolment intake.

The Board delegates to the Principal, as professional leader and manager of the school, the responsibility to administer this enrolment scheme, and to exercise discretion, where necessary. This discretion may be undertaken, as appropriate, in consultation with the Parish Priest.